

TRANSPLANTATION PROCEEDINGS

GUIDELINES FOR THE PREPARATION AND SUBMISSION OF MANUSCRIPTS ASSOCIATED WITH A CONGRESS, SYMPOSIA, OR MEETING

DEADLINE: Please hand your manuscript to the Manuscript Room during the meeting. PLEASE **DO NOT** SUBMIT YOUR MANUSCRIPT TO THE EDITORIAL OFFICE. Because of the short lead time WE CANNOT ACCEPT any manuscripts received after the Congress has adjourned.

REQUIREMENTS: ALL MANUSCRIPTS MUST CONTAIN AN ABSTRACT (SEE BELOW) AND FULL CITATIONS IN REFERENCES. MANUSCRIPTS MUST FOLLOW ALL GUIDELINES SPECIFIED BELOW.

ABSTRACTS: All manuscripts MUST contain an abstract of no more than 300 words which briefly summarizes the manuscript. Abstracts must be typewritten, double spaced, single columned on 8 1/2 x 11 inch paper with a minimum of 1-inch margins on all four edges using an 11-point font. Manuscripts submitted without an abstract will NOT be considered for publication.

Abstracts will not count toward the total manuscript page count. Please put the abstract on your title page which should list all authors, grant information, and complete address, fax, phone, and e-mail address of the corresponding author. Please repeat the title of the manuscript on the first page of your manuscript.

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STYLE, ABBREVIATIONS, AND REFERENCES: Full citations are REQUIRED in references. Authors are encouraged to refer to the *American Medical Association Manual of Style*, 9th Edition for specific style guide. Your manuscript must be typewritten, double-spaced, single-columned on 8 1/2 x 11 inch paper with a minimum of 1-inch margins on all four edges. Only standard size type in 11-point font may be used. The first page of your manuscript should begin with the title of the paper in capital letters, followed by the names of the authors followed by your abstract according to the guidelines listed above. Please be sure to leave sufficient space at the bottom of the first page to provide for the name of the institution, as well as grant support. Please provide complete address, fax, phone, and e-mail address of the corresponding author. Use of a second page is acceptable. The second page should contain your manuscript, repeating the title of the manuscript at the beginning of this page. **DOUBLE-SPACE THE MANUSCRIPT, FOOTNOTES, AND REFERENCES.** Use of a smaller font, single spacing, or columns will result in an increase in the total number of manuscript pages. Each table and/or figure should be submitted on individual separate sheets. The Editors strongly recommend that authors use tables and/or figures to document the findings described in the manuscript. Abbreviations should be used sparingly unless they are commonly accepted such as RNA, CsA, etc. When such a word appears for the first time, it should be written out in full, followed by the abbreviation in parentheses. This abbreviation may then be used subsequently when referring to the same term. Abbreviations for titles of medical periodicals should conform to those used in the latest edition of Index Medicus. (A "List of Journals Indexed in Index Medicus" - with abbreviations is obtainable from the Superintendent of Documents, US Government Printing Office, Washington, DC 20402 at a modest charge.) References should be listed by number in the body of the text, and should be listed in the Reference section in the same order in which they appear in the manuscript. Include FULL title of manuscript cited, authors' last names, and initials, journal, volume, page, and year. Include the city and the publisher's name for books. Authors MUST submit the entire manuscript, including any graphics, on a diskette or CD programmed for PCs in Word Format (.doc) or Rich Text Format (.rtf).

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